

Our Office Policies

Patient Identification at Every Visit

Please bring your photo identification and insurance cards with you to every visit. It is our office policy for the Medical Receptionist to verify your identity at every visit.

Copayments/Deductibles/Outstanding Balances

All copayments/deductibles/outstanding balances are due at time of service. Please plan to make payment on these at every visit. In some cases, depending on treatment plan cost, we may ask for a prepayment on a percentage of the estimated charge on high deductible plans. For your convenience, we accept cash, check, MasterCard, Visa, and Discover.

Collection Agency Fee

Effective, October 31, 2011 - In the event that our office outsources an account to a collection agency in order to collect a balance on a patient's account we will charge the patient's account for the costs incurred to collect on a debt; collection agency fee. By signing our office registration form, you are agreeing to this charge if collection action is taken on your account.

No Show Policy

Effective, July 1, 2009, Women's Health Specialty Care will charge a No Show Fee of \$45.00 if you fail to show up for your appointment. You must cancel/reschedule your appointment within 24 hours of your scheduled appointment time to avoid this charge.

**We appreciate your cooperation and thank you for choosing
Women's Health Specialty Care**